

**Minutes of the Parish Council meeting  
held on Thursday 6<sup>th</sup> July 2017 at 19.15  
in the Small Village Hall, Bridge Street, Wye**

- 105/17 Present:** Cllr Noel Ovenden (Chairman), Cllr Richard Bartley, Cllr Julie Dod, Cllr Annette Vousden. **Apologies:** Cllr Jasper Bouverie, Cllr Becky Coxon, Cllr Bruce McKay, Cllr David Reece, Cllr Tony Shoults
- 106/17 Declarations of Disclosable Pecuniary Interest (DPI) and any Other Significant Interest (OSI)**  
Cllr Ovenden declared an OSI as a Member of Ashford Borough Council Planning Committee. Cllr Bartley declared an OSI as a member of the Village Design Group.
- 107/17 Public Open Session**  
No members of the public were present.
- 108/17 Minutes of previous meeting**  
It was resolved to accept the Minutes of the Parish Council meeting of 8<sup>th</sup> June as an accurate record, proposed by Cllr Bartley, seconded by Cllr Ovenden with all in favour.
- 109/17 To receive oral or written reports, and authorise any action**
- a) Community Warden Richard Sinden had provided a written report including information about warning signs about the penalties of acts of arson, motorbikes being driven on the primary school playing field and his work in Woodchurch teaching 1,300 Year 6 pupils about the dangers of drugs and alcohol.
  - b) PCSO Julia Ghost had provided a written report regarding vehicle interference and other local issues.
  - c) Ward Member Noel Ovenden had nothing of note to report.
- 110/17 Finance**
- a) To consider and approve renewed membership of National Allotment Society  
It was resolved to continue membership of the National Allotment Society.
  - b) To consider and approve cost of repairs to the Green Machine  
The estimate for repairs to the Green Machine is £4,594. **Action:** Cllr Bartley will assess the need for all the proposed repairs and discuss the matter with Cllr Ovenden. Decision deferred.
  - c) To consider and approve cost of training a new Green Machine operator  
Item deferred until a decision is made about repairing the Green Machine.
  - d) To note response from Internal Auditor about re-claiming VAT on village hall roof  
Councillors noted the response from the Internal Auditor.

- e) To consider and approve a grant towards the refurbishment of the War Memorial  
When this matter was first raised it was agreed that the Parish Council would not take on any more projects until other projects are completed. It was resolved to grant £1,000 towards the cost of refurbishing the War Memorial, proposed by Cllr Bartley, seconded by Cllr Ovenden. It was also agreed to authorise Cllr Coxon to act on behalf of the Parish Council to assist Wye Parochial Church Council in submitting a grant application to the War Memorial Trust.
- f) To consider and approve a grant for Our Place Wye  
The anticipated grant application had not been received - item deferred.
- g) To note confirmation from ABC of Section 106 funds due from WYE1 & Oxenturn Rd  
The Clerk had received confirmation from Ashford Borough Council of the Section 106 funds due from WYE1. Councillors noted the sum and that 7 of the 27 houses in WYE1 are now occupied.
- h) To note any income received  
None received.
- i) To agree invoices for payment and sign cheques (*cheque list to be circulated*)  
The cheques were approved, proposed by Cllr Bartley, seconded by Cllr Vousden with all in favour.

payee name	reason	chq no.	sum
Wye Heritage	Wye Heritage membership	4746	25.00
Stuart J Daws & Co Ltd	Strimmer line #93921	4747	25.94
Cheque cancelled	incorrect amount	4748	
Wye Methodist Hall	Hall hire #101487	4749	40.00
Tennant UK Cleaning Solutions Ltd	Call out to provide estimate for repairs	4750	215.79
Lawncare Services	Mowing #59		
Lawncare Services	Repairs to wooden tower in playpark		
Lawncare Services	Chainsaw broken tree branch	4751	240.00
Rose Williams	Cleaning Public WCs #59	4752	257.02
Crown Garden Services	Mowing, sweeping, repairs #CGS98	4753	478.50
V A McLean	Clerk's salary period 3	4754	2,030.10
V A McLean	Reimburse for purchases on behalf of PC	4755	129.70
Plusnet	Telephone & broadband - direct debit	DD	77.50

**111/17 To receive/adopt/agree the following reports  
Planning**

**a) Decided applications**

- i) 17/00486/AS **5 Scotton Street, Wye TN25 5BU** Refurbishment of railings and brick plinth to front of property. Listed Building consent. **Grant Consent**

- ii) 17/00114/TC **Wye Village Hall, Bridge Street, Wye** A self-seeded Hawthorn on the north east boundary of the Village Hall. **Raise No Objection.**
- iii) 17/00693/AS **Wye School, Kempe Centre, Olantigh Road, Wye, Ashford, TN25 5EJ** Temporary planning permission for three teaching accommodation blocks comprising one, single-storey science laboratory; one, two-storey classroom and one, single-storey hall until the end of the 2019/20 academic year ie. 31st July 2020. **Permit - Temporary.**

Councillors noted the above decisions.

**b) Tree applications**

17/00136/TC **New Flying Horse, Upper Bridge Street, Wye, Ashford, TN25 5AN**

To reduce mass, by cutting back by 5-6m two x extended limbs and by 2-3m over the remainder of the crown, one x ash (T1 located in pub garden); and to remove 4-5 secondary lower branches to give 2m clearance from top ridge of building, one x ash (T2 located in car park).

Councillors noted the above tree application.

**c) New planning applications**

- i) 16/01822/CONA/AS **Wye Mill House, Bridge Street, Wye, Ashford, Kent, TN25 5EB** Discharge of Condition 5. Casement window detail. Comments by N/A  
The Clerk had received notification that this planning application has been granted permission.

**d) To receive an update, and approve any action, regarding WYE3 MasterPlan and other Telereal Trillium sites**

- i) To note letter from Hobbs Parker and proposed key dates for WYE3 Masterplan  
The key dates for the WYE3 Masterplan are still to be agreed.
- ii) Update on WYE3 Masterplan  
Cllr Shoults had submitted a brief written report about recent meetings regarding the WYE3 Masterplan.
- iii) Update on Upper Bridge Street - 16/01142/AS  
No further information received.
- iv) Update on 26-32 High Street - 16/01140/AS & 16/01141/AS  
On 6<sup>th</sup> July, the Clerk received notification that this application had been refused by Ashford Borough Council Planning.
- v) Update on Wye School 16/01548/AS, 17/00552/AS, 17/00553/AS  
The report from ABC Design Panel has not yet been received.
- vi) Update on Former Wye College 17/01567/AS & 17/01568/AS  
This planning application is still under discussion.

- vii) To receive the Notes from the Planning Working Group and to approve recommendations  
Brief Notes from the last Planning Working Group meeting were approved.
- ix) To authorise any further action  
The Clerk to act in consultation with councillors if the need arises.

## **112/17 Village matters**

- a) To consider and approve the designs for Wye Centre Project Stage 2  
The Resources and General Purposes Committee meeting of 22<sup>nd</sup> June approved cladding material of wood for Stage 2 refurbishment of the front of the Large Hall.  
The decision about the type and colour of wood to be deferred.
- b) To note ABC Law & Governance acceptance of nomination for the Latin School to be included in the List of Assets of Community Value and to note Moratorium period
- c) To note ABC Law & Governance acceptance of nomination for The Green to be included in the List of Assets of Community Value and to note Moratorium period  
Councillors noted the procedure for a Moratorium period.
- d) To consider and review community spaces and authorise any action  
Item deferred.
- e) To note obstruction of Churchfield Way, correspondence received and follow up  
The Clerk reported that after an incident in which Churchfield Way was obstructed the Revd Ravi Holy had agreed to discuss the issue of parking with the Church Wardens.
- f) To receive a report regarding the Youth Group and authorise any action  
Item deferred.
- g) Heritage Action Zone status: Historic England initiative, a place with significant heritage. Would require support from ABC – deadline 7<sup>th</sup> August. Article and Directive for Conservation Area  
**Action:** Clerk to act in consultation with councillors as appropriate.
- h) To note information from ABC about Safeguarding  
**Action:** The Clerk will draw up draft Safeguarding documents.

## **113/17 Open spaces**

- a) To note correspondence from the Environment Agency regarding the Great Stour Flood Alleviation Scheme  
Councillors noted the correspondence received.
- b) To receive a report from a meeting with Southern Water regarding land at the waste water treatment works and authorise any action  
The Clerk had received an initial response from Southern Water with suggested terms for a lease, a more formal response is expected in due course.

- c) To note email from Ashford Borough Council regarding litter bin provision  
An email response to the Clerk’s enquiry indicated that ABC are still going through the process but that they have now received bids for procuring litter bins and survey works of the borough will commence on 12<sup>th</sup> July. Once these stages are completed, Aspire (ABC in-house grounds maintenance team), will be given a detailed list of work.
- d) To note outcome of meeting with Mr Curtis regarding commemorative tree on Churchfield Green and to authorise any action  
Item deferred to August Parish Council meeting.

**114/17 To receive, and authorise any action, Correspondence regarding:**

- o Local Government Boundary Commission (LGBC) - to note receipt of the final recommendations of the Electoral Review of Ashford
  - o Boughton Aluph – letter to ABC about protection of trees
  - o Kent County Show posters
  - o Kent Fire and Rescue Services re Fire Hydrant Initiative Project
  - o The Plunkett Foundation – Rural Cooperative’s Programme
  - o Wye Centre Project – email from David Reece to KCC Councillor Mrs Clair Bell
- Councillors noted the above correspondence.

**115/17 To hear & note items from Councillors for the next agenda or for information only**

Items deferred to next agenda.

**116/17 Future meeting dates**

Thursday 20<sup>th</sup> July, 19.15 Resources & GP committee, Thomas Berry Room

Thursday 3<sup>rd</sup> August, 19.15, Parish Council, Small Village Hall

**117/17 Close of meeting**

The meeting closed at 20.00

*These minutes are signed as a true record.*

Signed ..... name ..... date .....

**Action points from PC dated 6<sup>th</sup> July 2017**

Agenda no.	Item	Action required	Person to action
110/17 b)	Repairs to Green Machine	Discuss with Cllr Ovenden	Cllr Bartley
112/17 g)	Heritage Action Zone	Apply for Article & Directive	The Clerk
112/17 h)	Safeguarding	Draft Safeguarding document	The Clerk
	Deferred items	To be noted for future meeting	The Clerk