

**Minutes of the Parish Council meeting  
held in the Small Village Hall on  
Thursday 5<sup>th</sup> January 2017 starting at 7.15 pm**

**1/17 Present:** Cllr Shoults (Vice-Chairman), Cllr Bartley, Cllr Bouverie, Cllr Coxon, Cllr Reece and Cllr Vousden

**Apologies:** Cllr McKay, Cllr Ovenden, Community Warden Richard Sinden

**2/17 Declarations of the existence and nature of any Disclosable Pecuniary Interest (DPI) and any Other Significant Interest (OSI) from members concerning items on the agenda**

Cllr Reece declared an interest regarding item 7/17 c) ii) as he is on the Managing Committee of Wye Village Hall & Recreation Ground. Wye Parish Council are the applicants in respect of this planning application.

**3/17 Public Open Session**

No members of the public were present.

**4/17 Minutes of the Parish Council meeting held on 1<sup>st</sup> December 2016**

Cllr Shoults asked that the proposed robust response to Kent Highways with respect to the planning application on 26-32 High Street be minuted. The minutes of the Parish Council meeting held on 1<sup>st</sup> December 2016 were approved, proposed by Cllr Shoults, seconded by Cllr Bartley.

**5/17 Reports**

Community Warden Richard Sinden and Cllr Ovenden had given their apologies. No report had been received from PCSO Julia Ghost

**6/17 Finance**

a) Tree work

The Clerk had provided information in the form of a quote and photographs of trees to be cleared in the proposed extension to burial ground, trees to be pruned in the New Burial Ground, and replacement of the rotten gate post between the New Burial Ground and Churchfield allotments. It was resolved to approve the costs, proposed by Cllr Bartley, seconded by Cllr Reece. It was agreed to request the replacement gate post be made in oak. Action: Clerk to instruct the tree work.

b) Update on 2017-2018 Budget There will be a meeting to discuss the 2017-2018 Budget on Monday 16<sup>th</sup> January. Cllr Bartley will provide details about the proposed East Kent Merger which, if implemented, would have an impact on future precepts. The 2016-2017 Budget is in Dropbox.

c) Cllrs noted the draft minutes of the Resources & GP meeting held on 22<sup>nd</sup> December.

d) The invoices for payment were approved, proposed by Cllr Bartley, seconded by Cllr Bouverie.

inv date	payee	reason	chq no.	sum
31.12.16	Wye Methodist Church	Hall hire inv 101437	4604	81.00
31.12.16	Planxpress Omicron	Copies of the Neighbourhood Plan	4605	375.90
5.1.17	V A McLean	Clerk's salary tax period 9	4606	1,705.14
5.1.17	HMRC	tax £573.03 + £650.98 due to 5.1.2017	4607	1,224.01

4.1.17	C N Gasson	Crown Garden Services CGS86	4608	693.83
4.1.17	Kent Office Supplies	stationery inv 79662	4609	43.20
5.1.17	V A McLean	Reimburse printing NHPlan Copyprint	4610	395.00
6.1.17	Plusnet plc	Broadband and telephone - direct debit	DD	49.35

## 7/17 Planning

- a) Councillors noted the following 'Decided applications'
- i) 15/01163/AM01/AS **Land rear of 59 to 65 Oxenturn Road, Wye, Kent**  
Revisions to plot 3 to include rearrangement of kitchen layout, ground floor window moved from east to north elevation, en-suite bathroom layout amended, Juliet balcony doors removed and replaced with window. Amended Plans Approved.
  - ii) 16/00992/AS **125 Bridge Street, Wye, Ashford, Kent, TN25 5ED**  
Proposed repair works to existing building including insertion of steel supporting frame at attic level and rear wall plate. Grant Consent
  - iii) 16/01689/AS **51 Abbots Walk, Wye, Ashford, TN25 5ES**  
Replacement of existing single storey rear extension with new single storey rear extension. Permit
- b) Councillors noted the following Discharge of Conditions  
15/01163/CONA/AS **Land rear of 59 to 65 Oxenturn Road, Wye, Kent**  
Discharge of conditions 2,3,5,7,10,12,17,19,22,23 & 24.
- c) **New planning applications**
- i) 16/01471/AS 34 Orchard Drive, Wye TN25 5AU  
Amended plans – erection of porch to front elevation, single storey rear extension and side extension incorporating garage and store. Comments by 6<sup>th</sup> January  
It was resolved to make no comment.
  - ii) 16/01839/AS **Wye Village Hall, Bridge Street, Wye, Kent**  
Single storey side extension including re-roofing of the existing roof finishes (revision to planning permission 15/01376/AS) Comments by 19<sup>th</sup> January.  
Cllr Reece explained that Ashford Borough Council (ABC) had requested a catslide roof from the top of the roof to the outside edge of the storage area. A structural survey showed that this would be complicated, expensive, and that cutting into the 1936 ceiling to fit the skylights would risk the failure of the original structure. The current plans show retention of the pitched roof over the original kitchen breaking up the flat roof appearance of the rear storage area. It was suggested that unpainted lime render would not need maintenance in the same way as a painted wall. The village halls have a mix of rooflines and councillors would welcome contemporary design with sleek lines, as specified in the Neighbourhood Plan. Councillors noted that ABC have received two objections. It was agreed to continue to support the application and to consider different materials for external treatment.
- d) **WYE3 Masterplan**
- i) Stakeholder Workshop of Thursday 12<sup>th</sup> January  
No details had been received about the Stakeholder Workshop, it was expected that the information would be available at the Steering Group meeting of Friday 6<sup>th</sup> January. It was resolved to approve a budget of £300 for photocopying/printing for the Workshop.

- ii) The Community Accommodation Audit  
Cllr Reece proposed that the Accommodation Audit indicates that the village needs another hall; discussion followed about potential spaces. The Community Accommodation Audit (version 1) was approved - the document will continue to be updated. Cllr Shoults proposed a vote of thanks to Cllr Reece for all his work in producing the Audit – this proposal was warmly received by all councillors.
- iii) Clerk's Report  
Under Clerk's Report, councillors discussed the position on the WYE3 site, particularly with reference to the ADAS site. The following points were reviewed:
  - that under current legislation, Telereal Trillium can convert the existing buildings under Permitted Development Rights
  - that the Examiner agreed the boundary for the 5 minute walkable village
  - that it was important comments should concur with the Neighbourhood Plan
  - that Wye School arranged the Lease for their current site without reference to Wye Parish Council or the Masterplan process
  - that the brownfield site is clearly marked in the Neighbourhood Plan
  - that the Donkey field is green field land, it is not included in the ADAS site and it is on higher ground
  - that the TT map shows a notional 50 dwellings on the Wyebugs site
  - that there is an unmarked white area, presumed to be earmarked for future development.

**8/17 Village matters**

PC representative on the Board of Governors of the Lady Joanna Thornhill School Foundation  
This item was covered at the R&GP committee meeting of 22<sup>nd</sup> December 2016.

**9/17 Open spaces**

No items regarding Open Spaces.

**10/17 Correspondence**

- a) To note receipt of the 2017 Certificate of Registration for data protection from the Information Commissioner reference no. Z3458715 – Councillors noted receipt.
- b) To note correspondence from Network Rail re closure of Wye Level Crossing overnight on Monday 23<sup>rd</sup> January.
- c) Notification had been received from KALC about a session on 'Communications and Social Media' - Councillor Bartley requested authorisation to attend this training. It was resolved to authorise the expenditure (£60 +VAT plus any travel cost).

**11/17 To hear & note items from Councillors for the next agenda or for information only**

No items were raised under 11/16.

**12/17 Dates of future meetings (room/halls: all booked)**

Monday 9<sup>th</sup> January 7.30-9.30 pm, Wesley Room, Methodist Hall (set up from 6.30 pm)  
Tuesday 10<sup>th</sup> January 10 am - noon, Wesley Room, Methodist Hall (set up from 9 am)  
(Thursday 12<sup>th</sup> January, Stakeholders Workshop, 9.30 to 4.30 pm in the Old Hall, College; by invitation from ABC)

Monday 16<sup>th</sup> January at 8 pm, 2017-2018 Budget, Thomas Berry Room, Methodist Hall  
 Tuesday 17<sup>th</sup> January at 7.15 pm, Planning Working Group, Thomas Berry Room  
 Thursday 19<sup>th</sup> January at 7.15 pm Extraordinary Meeting, Thomas Berry Room, followed by Resources & General Purposes Committee meeting.  
 Thursday 2<sup>nd</sup> February at 7.15 pm Parish Council, Small Village Hall

**13/17 Close of meeting**  
 The meeting closed at 9.15 pm

***These minutes are signed as a true record.***

*Signed .....*    *name .....*    *date .....*

**Action Points**

Agenda no.	Item	Action required	Person to action
4/17	Kent Highways response to planning application on 26-32 High Street	Respond to Kent Highways – adhere to ABC parking standards	Cllr Bartley
6/17 a)	Tree work	Instruct tree work	The Clerk